



REGULAR BOARD MEETING AGENDA
TRABUCO CANYON WATER DISTRICT
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA
ADMINISTRATIVE FACILITY, BOARD ROOM
WEDNESDAY, SEPTEMBER 21, 2016, AT 7:00 PM

BOARD OF DIRECTORS

Stephen Dopudja, President
Glenn Acosta, Vice President
Edward Mandich, Director
Michael Safranski, Director

DISTRICT STAFF

Hector Ruiz, General Manager
Michael Perea, District Secretary
Cindy Byerrum, District Treasurer
Bowie, Arneson, Wiles & Giannone,
District General Legal Counsel

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

VISITOR PARTICIPATION

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to complete a speaker card and submit it to staff. The Board President will call on the visitor following the Board's discussion about the matter. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. Please limit comments to three minutes.

ORAL COMMUNICATION

Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. Under the requirements of State Law, Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. Please limit comments to three minutes.

DIRECTORS' COMMENTS AND MEETING REPORTS

REPORT FROM THE GENERAL MANAGER

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

RECOMMENDED ACTION:

Determine need and take action on item(s) that arose subsequent to posting the agenda.

**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING AGENDA | SEPTEMBER 21, 2016**

CONSENT CALENDAR

All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)

RECOMMENDED ACTION

Approve the minutes of the following Board Meeting(s):

1. August 17, 2016 Regular Board Meeting

ITEM 2: TREASURER'S REPORT

a. FINANCE/AUDIT COMMITTEE MEETING

RECOMMENDED ACTION:

Receive and file the following Finance/Audit Committee Meeting Recap(s):

1. August 10, 2016

b. PRESENTATION OF FINANCIALS

RECOMMENDED ACTION:

Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):

1. July 2016

c. PAYMENT OF BILLS FOR CONSIDERATION

RECOMMENDED ACTION:

Ratify the payment of bills for consideration, Payroll and Payroll Taxes for August, 2016.

ITEM 3: ENGINEERING/OPERATIONAL COMMITTEE MEETING

RECOMMENDED ACTION:

Receive and file the following Engineering/Operational Committee Meeting Recap(s):

1. August 3, 2016

**ITEM 4: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/
ATTENDANCE ITEMS**

RECOMMENDED ACTION:

Ratify the Directors' expenses and fees from August, 2016, and approve tentative future meetings/attendance items.



**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING AGENDA | SEPTEMBER 21, 2016**

ACTION CALENDAR

All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.

ADMINISTRATIVE MATTERS

ITEM 5: DISCUSSION AND POSSIBLE ACTION(S) REGARDING VACANCY ON THE BOARD OF DIRECTORS

RECOMMENDED ACTIONS:

Discuss at the time of the Board Meeting, and take action(s) as deemed appropriate. The Board may take action to fill the vacant Director position, through December, 2016, at this time.

ITEM 6: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING COMMITTEE MEMBER AND AGENCY REPRESENTATIVE APPOINTMENTS

RECOMMENDED ACTION:

Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.

ENGINEERING MATTERS

ITEM 7: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING DAHLIA COURT DEVELOPMENT

RECOMMENDED ACTION:

- 1. Receive information at the time of the Board Meeting.*
- 2. Approve and receive the Grant of Easement to the Trabuco Canyon Water District by A.J.U. Family Partnership, a California Limited Partnership, for Water, Sewer, and Reclaimed Pipelines, and authorize the District Secretary to execute said Grant of Easement.*
- 3. Approve and receive the Grant of Easement to the Trabuco Canyon Water District by The Carmela H. Leavitt 2015 Trust for Sewer and Reclaimed Pipelines, authorize the District Secretary to execute said Grant of Easement.*

ITEM 8: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING SADDLECREST DEVELOPMENT

RECOMMENDED ACTION:

Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.

ITEM 9: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING TRACT NO. 12365 OFF-SITE SEWER FACILITIES REIMBURSEMENT AGREEMENT

RECOMMENDED ACTION:

- 1. Receive information at the time of the Board Meeting.*
- 2. Approve the Agreement for Reimbursement of Facilities Costs.*

ITEM 10: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING TRACT NO. 12365 SUPPLY OF IRRIGATION WATER MEMORANDUM OF UNDERSTANDING

RECOMMENDED ACTION:

- 1. Receive information at the time of the Board Meeting*



**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING AGENDA | SEPTEMBER 21, 2016**

2. *Discuss the DRAFT Second Extension of Memorandum of Understanding and Date of Extension*
3. *Authorize the General Manager to approve the Second Extension of Memorandum of Understanding between Trabuco Canyon Water District and Khalil N. Zadeh and Touran M. Zadeh – Concerning the Supply of Irrigation Water to Property within Orange County Tract No. 12365.*

ITEM 11: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING TRABUCO CANYON WATER DISTRICT'S EXISTING NETWORK INFRASTRUCTURE

RECOMMENDED ACTIONS:

1. *Receive information at the time of the Board Meeting.*
2. *Authorize the General Manager to implement the Network Infrastructure Upgrades with Synoptek for a not exceed amount of \$80,000, and to execute the necessary contract documents.*

ITEM 12: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING THE PLANO SEWAGE LIFT STATION AND PLANO WATER BOOSTER PUMP STATION FACILITY SITE SECURITY IMPROVEMENTS

RECOMMENDED ACTION:

1. *Receive information, including bid proposals at the time of the Board Meeting.*
2. *Authorize the General Manager to implement the Plano Sewage Lift Station and Plano Water Booster Pump Station Facility Site Security Improvements for a not to exceed cost of \$30,000.*

ITEM 13: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING FACILITY ELECTRICAL AND INSTRUMENTATION CONTRACTED SERVICES FOR EMERGENCIES AND PREVENTATIVE MAINTENANCE

RECOMMENDED ACTION:

Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.

ITEM 14: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) SYSTEM – PHASE I

RECOMMENDED ACTION:

1. *Receive information at the time of the Board Meeting.*
2. *Authorize the General Manager to contract with TESCO Controls, Inc. to perform the SCADA System - Phase I for a not to exceed amount of \$44,777, and execute necessary contract documents.*

ITEM 15: BAKER WATER TREATMENT PLANT

RECOMMENDED ACTION:

Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.

ITEM 16: ALTERNATE RAW WATER TRANSMISSION LINE – FEMA NO. PW79

RECOMMENDED ACTION:

Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.



TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING AGENDA | SEPTEMBER 21, 2016

LEGISLATIVE, ADMINISTRATIVE AND OTHER MATTERS

ITEM 17: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING POTENTIAL CHANGES TO SOUTH ORANGE COUNTY WASTEWATER AUTHORITY (SOCWA) JOINT POWERS AGREEMENT

RECOMMENDED ACTION:

Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.

ITEM 18: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING STATEWIDE DROUGHT CONDITIONS, STATE WATER RESOURCES CONTROL BOARD (SWRCB) DROUGHT REGULATIONS, AND TCWD WATER CONSERVATION MEASURES/ACTIONS

RECOMMENDED ACTION:

Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.

ITEM 19: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY (ISDOC) 2016 ELECTION OF OFFICERS

RECOMMENDED ACTION:

Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.

ITEM 20: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)

RECOMMENDED ACTION:

Review and discuss local government and legislative informational matter(s), and take action(s) as deemed appropriate.

ITEMS TOO LATE TO BE AGENDIZED

ITEM 21: _____

ITEM 22: _____

OTHER INFORMATION/MATTERS

Reports or comments from the General Manager and/or Staff

ADDITIONAL DIRECTORS' COMMENTS

Additional reports or comments from Directors

ADDITIONAL GENERAL MANAGER COMMENTS

Additional reports or comments from the General Manager

END ACTION CALENDAR

ADJOURNMENT



**TRABUCO CANYON WATER DISTRICT
REGULAR BOARD MEETING AGENDA | SEPTEMBER 21, 2016**

AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the Trabuco Canyon Water District Administrative Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Administrative Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Administrative Facility at the same time as they are distributed, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Board Meeting Room at the District Administrative Facility.

COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible. Upcoming Regular Meetings of the Board will be held at the District Administrative Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are scheduled as follows:

October 19, 2016 | November 16, 2016 | December 21, 2016

